



211 McKnight Blvd NE
Calgary, Alberta T2E 5S7

MINUTES

FFCA North Middle School Council Minutes

Date | time June 8, 2023 | 6:30 pm

Members

Council

Ummul Banin, Chair
Zenita Lalani, Vice-Chair
Nicole Chen, Secretary
Connie Kimber & Marina Lakhani Parental Partnership Coordinator
Amyna Mohammed, Fundraising Coordinator
Minh Banga, Fun Lunch Coordinator
Unfilled, Community Services Coordinator

Staff

Doug Lamb, Principal
Jim Poirier, Associate Principal
Ms Freeman, Teacher Representative

Absent

Sanjib Karmaker, Treasurer
Nourchan Osman, Fun Lunch Coordinator

Parents

Faruq Suleman
Olga Vasina

Approval of Agenda

- Motion to approve the June agenda
 - Motion – Ummul
 - Second – Amyna
 - Motion to approve the June agenda as presented approved

Approval of Minutes

- Motion to approve the April minutes as presented
 - Motion – Umma
 - Second – Marina
 - Motion to approve the April minutes as presented approved



April Minutes

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Chair Update

- Welcome all old and new members. Looking forward to an exciting year.
- Thank you all leaving Council Members.
- Pancake breakfast – final decision is to cancel this event as we do not have the funds remaining to ensure success. For context, traditionally at NMS there was a pancake breakfast to welcome students. This was later moved to end of year to welcome the grade 4s as a bid for community building.
- Council discussed a small alternative goodbye for the current students, but not the grade 4 cohort as they will be supported during a different even in June. **Action item: Decide on the item to send off. Freezies is likely appreciated and will be the chosen send off item due to ease of storage and distribution. Date TBD.**
- Update on Grade 8 graduation farewell: Photo booth has been booked by the students. Cost will be \$630.
- Relook at fundraising and ways to increase funds and work with SRC-discussed in further sections.
- Monthly School Council meetings – first Mondays of the month. We will adjust for September as it is a long weekend Monday.

Teacher Update

- There will be an upcoming request for volunteers to support the grade 8 send-off.

- Grade 7 and 8 co-ed soccer team is playing tonight for the finals and secured Silver. Great job!

Fundraising Coordinator

- Amyna discussed fundraising every other month. Suggestions included and circulated are as follows:
 - Apples-September. Waiting for details on the initiative and we are currently on a waitlist. Council agreed we can proceed with this fundraiser.
 - Purdys Chocolates-November. We sell in time for the holidays.
 - Texas Donuts/Krispy Kreme-January. Revenue in the past was just over \$1000.
 - Treat bags-March.
 - May can be an open fundraising option. Examples include Epicurious, Spirit Way, flowers, honey sales (was reportedly not popular at the high school), family photo packages and other ideas welcomed. Amyna will circulate some information on Epicurious.
- Events are separate from fundraising, although they can bring in fundraising dollars. The goal of events should be focused on building partnerships with families as opposed to fundraising.

Treasurer Update



Council Financials
June 2023

- See attached report
- We have a balance of \$6,877.28
- Outstanding payments coming up for ASC (\$1700) and the photo booth (\$603.75) and some gardening materials (\$200) to go.
- Update of signatures-not discussed as Sanjib was away today.

Hot Lunch Update

- SEE elementary raised additional funds by purchasing the chips and drinks on their own and including that as an accompaniment to hot lunch. Chances of doing something similar were suggested, but the council supports the Hot Lunch coordinators in their decisions.
- Hot Lunch has been one of our main sources of fundraising and we raised around \$2500 last year.

Community Partnership

- N/A

Volunteer Update

- Ummul will send out the links to help organize parent volunteers.
- Upcoming request will be circulated for volunteers needed to support students with Bannock making on June 21.
- Future discussions will look at raising possible parental partnership ideas. Getting them more involved and finding out what is stopping them from participating more.
- Give-aways or parent thank you lunch end of year to raise more awareness may be of benefit.
- The Facebook group for NMS was created by a parent. Administration clarified that the group could be used to advertise council events, but it can't be a group that is used as an avenue for parents/community for communication. As per board [policy 9, Being Heard](#) we are to encourage parents/community to connect directly with the campus first. If families approach us we are to direct them to campus staff and/or administration as per the policy so parents/families/communities can be best supported in their concerns.

Goals (All)

- Create fundraising opportunities (see up above in Fundraising Section)
- Minutes upload to FFCA NMS website-ensure this is done moving forward.
- Bring back Learn-a-thon or something more interesting – like classroom challenges etc. Idea noted, although not discussed due to time.
- AGM planning-to start this earlier
- Bank balance goal – to end the year with \$9,000 available. The balance at the start of last year was \$5,500. To fundraise this amount, it is just about \$16 per student!
- Additional event ideas shared including parent education sessions (can be challenging with parental engagement as previous sessions didn't have high engagement), movie nights or school dances can be great but they can be highly challenging to execute. (The Student Responsibility Council (SRC) may be focusing on dance as one of their events within their cultural events.)

Administration Update

Principal's Report for NMS Council – June 8 2023 (Copied from Administration)

- AGM success & changes (staggering agenda items w/performances) for next year
- Staffing for 2023-24 almost completed
 - o Burtch & Moore retirement, staff celebration June 29
 - o Mealey LOA

- o Hansen Van Neste accepted BA position through Central
- o Pat Clendon joining from SEE
- o Tara Finch joining from NWE
- o Kristin Duncan returning from leave
- Tuesday's Celebration event: retirements plus Mr. Lee 10 years, Mrs. Talamini 15 years
- June 21 st National Indigenous People's Day
 - o Wataga Dance group w/Christopher Pegram as host/mc
 - o Grade-level activities all morning
 - o Council invited to join 9:30 or 10:30 performance. Other ideas?
- Conclusion & Expansion of Open Parachute program
 - o Post-surveys taking place over the next two weeks; prizes drawn afterward
 - o Research project concluded; more flexible units & lessons next year

- Possible Teacher Report Items

o Track & field, Soccer, Gr.6 SAIT guests, Gr.6 ELA Part A, Gr.8 Field trips, Library shutdown, VR

Core guests,

- Next Year Ideas
 - o SRC asks as indicated to compliment Council events + fundraisers, expanded cultural days
 - o Events: balanced with Winterfest, Learning Conferences, calendar
 - o Parent resources: Open Parachute, Paul Davis

Asks:

- Next year plans
- June 16 Sports Day
- June 21 Indigenous Peoples Day
- June 29 Retirement brunch

Additional Items Discussed During the June 8th Meeting Added for Clarity:

- Discussed a bit more about what is happening on June 21st for the welcome to grade 4s. There is a combination of performances and interactive events.
- Admin talked about an upcoming ask for the next Terry Fox run to fund the purchase items appropriate for a lunch on the day for the students. As we integrate grade 4s into this event it could potentially be a co-joint funded lunch with the elementary councils (mindful that the elementary schools will be funding only for grade 4s and we will be covering 5s-8s). We are open to thinking about it, but we may have to confirm our

fundraising/future budget first. Faruq mentioned partnering with SRC for support on this initiative.

- Regarding SRC, they fundraise for goals. 1 for them and 1 for global. They set fundraising goals applicable to students. Admin is thinking of shrinking SRC in a way that allows them to focus on developing their skills and put more of the onus on campus council for fundraising. SRC is on board for this idea.
- For our next AGM it is recommended we stagger the student performances in a way to ensure families stay involved in the AGM instead of leaving.

ASC (Association of School Councils) Update

- Ummul went through the meetings minutes from the ASC AGM:
 - Transportation was a priority concern of discussion.
 - Every campus has completed their AGM and have all elected a chair and vice-chair.

Adjournment/Next Meeting

- 4th September 2023, but this will be moved as it is a long weekend Monday. Meeting adjourned at 8:06pm.